



SSBCI Small Business Loan Guaranty Program (SBLGP) Application

APPLICATION CHECKLIST

LENDING INSTITUTION NAME:

BUSINESS NAME:

LOAN OFFICER:

DATE:

Required Documents	Yes	No	N/A
A completed, signed and dated LEDC application			
SSBCI Borrower Use of Proceeds and Conflict of Interest Certification			
SSBCI Lender Use of Proceeds and Conflict of Interest Certification			
SSBCI Lender Sex Offender Certification			
SSBCI Borrower Sex Offender Certification			
SSBCI Borrower SEDI Certification* (see footnote)			
Signed and dated commitment letter with terms, conditions, dollar amount, interest rate, maturity, financial reporting, collateral value and any conditions associated with the lender's decision to fund the loan (on the lending institution's letterhead).			
The lending institution's credit memorandum/analysis			
Memo/letter stating reason for the LEDC maximum guaranty			
SSBCI Demographic Data Reporting Form			
The last three years of financial statements prepared in conformance with GAAP (if applicable)			
Proforma balance sheet, profit and loss statement, and current company financial statements (dated within 60 days)			
A business plan with resume(s) of principals/key staffer(s), and their respective responsibilities, the company's officer(s) by title/responsibility, and stockholder(s) by percent ownership, management plans, three years of projections with financial notes, marketing strategy, competition, etc.			
Copies of business articles of incorporation (if applicable)			
Current personal signed and dated financial statement on the lending institution's letterhead of all endorsers, signed by both spouses (if applicable) and credit report(s), as well as prior 3 years of tax returns			
A current accounts receivable aging schedule (if applicable)			
A DEQ/EPA Level One if applicable (or whatever require), appraisal regarding water, oil and chemical run-off and/or other contaminants			

*To determine if the business enterprise is located in a CDFI Investment Area under SEDI click here: www.cdfifund.gov/cims3

- Click the blue CDFI button located under the map (a map will populate);
- Under the filter for "LAYERS" in the top left portion of the site, ensure you have selected "2020 CDFI Tract", or most current;
- At the top left, enter the address and click Enter. Select the correct address from the drop down and a map including your address will populate; If the address is in a CDFI Investment Area, it will be shaded green. By clicking in the green shaded area a box will appear noting YES or NO if in an Investment Area.



LOUISIANA.
Custom-Fit Opportunity.

SSBCI Small Business Loan Guaranty Application

Mailing Address
617 North Street, 11th floor
Baton Rouge, LA 70802

Phone: 225.342.3000
Fax: 225.342.0142

SECTION 1: BUSINESS INFORMATION

BUSINESS NAME:

D/B/A NAME (IF APPLICABLE):

CONTACT NAME:

BUSINESS ADDRESS (MAILING):

CITY:

STATE:

ZIP CODE:

BUSINESS ADDRESS (PHYSICAL):

CITY:

STATE:

ZIP CODE:

PARISH

CONTACT PHONE #:

Fax #:

BUSINESS WEBSITE:

EMAIL ADDRESS:

INDUSTRY:

STATE DOMICILED IN:

NAICS CODE:

MONTH/YEAR ESTABLISHED:

BUSINESS TYPE:

BUSINESS DESCRIPTION:

LEGAL STRUCTURE OF BUSINESS

C-Corp

S-Corp

LLC

Partnership

Sole Proprietor

Other

HAS YOUR BUSINESS RECEIVED ANY FEDERAL INCENTIVES WITHIN THE LAST 10 YEARS? **YES** **NO**

IF YES, UNDER WHICH PROGRAMS (EIDL, PPP, OTHER)

HAS YOUR BUSINESS RECEIVED ANY STATE INCENTIVES WITHIN THE LAST 10 YEARS: **YES** **NO**

IF YES, UNDER WHICH PROGRAMS (ENTERPRISE ZONE, QUALITY JOBS, INDUSTRIAL TAX EXEMPTION PROGRAM, OTHER):

EMPLOYEE DATA: Fill in the following fields.

Number of Current Employees: Full-Time: _____ Part-Time: _____

Number of new jobs created: _____ Number of retained jobs: _____

Average Payroll: \$ _____ New jobs: _____ Retained jobs: _____

KEY EMPLOYEES:

Name	Title	Responsibilities	Years with Company	Years in Industry

NARRATIVE HISTORY OF THE BUSINESS:

(Please provide a brief history of the business such as target market, key customers, major competitors and competitive advantage in the marketplace. Attach additional page if necessary.)

SECTION 2: OWNER INFORMATION

Persons having 20 percent or more ownership in business must complete Owner/Director section. Attach additional pages if necessary using the same format as below.

FULL NAME:

HOME ADDRESS:

CITY:

STATE:

ZIP CODE:

SOCIAL SECURITY NUMBER:

BUSINESS/TITLE:

UNEMPLOYMENT INS.#

FEDERAL TAX ID #

PERCENTAGE OWNERSHIP:

ANNUAL COMPENSATION:

PHONE NUMBER:

EMAIL:

U.S. CITIZEN:

YES

NO

DRIVER'S LICENSE #:

Additional Owners

FULL NAME:

HOME ADDRESS:

CITY:

STATE:

ZIP CODE:

SOCIAL SECURITY NUMBER:

BUSINESS/TITLE:

UNEMPLOYMENT INS.#

FEDERAL TAX ID #

PERCENTAGE OWNERSHIP:

ANNUAL COMPENSATION:

PHONE NUMBER:

EMAIL:

U.S. CITIZEN:

YES

NO

DRIVER'S LICENSE #:

NOTE: IF ADDITIONAL OWNERS, ATTACH DOCUMENTATION

SECTION 3: LOAN INFORMATION

STATEMENT OF USE FOR LOAN PROCEEDS: (Attach additional information as needed.)

Loan Amount: \$ _____ Amount Guarantee Requested: (max \$1.5MM) \$ _____

Guarantee %: _____ Guarantee Term Requested: (max 7years) _____

TOTAL PROJECT COSTS BY ACTIVITY:

Investments Costs	AMOUNT AND SOURCE OF FUNDS					
	Private Financing/ Borrower Funds (BF)	BF Percentage of Total Cost	Financial Institution (FI)	FI Percentage of Total Cost	Other Financing: Local, State, Fed (Specify)	Total Cost
Building Cost						
Land Cost						
Equipment Cost						
RLOC (inventory/receivables)						
Other (specify)						
Total Project Costs/ Total Proceeds						

SUMMARY OF COLLATERAL AVAILABLE TO SECURE LOAN			
Type/Description	Present Market Value	Present Amount Owed	Net Value (Equity)
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Attach additional sheets if needed, using the same format as above.

Total Value of Collateral: \$ _____ Total Equity in Collateral: \$ _____

Lien Position: _____

SOURCE OF REPAYMENT

Primary: _____

Secondary: _____

LIST OF TRADE CREDITORS/SUPPLIERS:

Business Indebtness: Furnish the following information on all outstanding installment debts, contracts, notes and mortgages payable. Present balance should agree with the latest balance sheet submitted. If more space is needed, attach additional sheets using the same format as below.

To Whom Payable	Original Amount/ High Credit	Date Opened	Present Balance	Rate of Interest	Maturity Date/ Term	Monthly Payment	Security/ Collateral	Current or Past Due
Inst. _____ Account # _____	\$		\$			\$		
Inst. _____ Account # _____	\$		\$			\$		
Inst. _____ Account # _____	\$		\$			\$		
Inst. _____ Account # _____	\$		\$			\$		
Inst. _____ Account # _____	\$		\$			\$		

FINANCIAL INFORMATION:

Please provide information for the three (3) most recent tax years.

	FY 2 _____	FY 2 _____	FY 2 _____
Annual Fiscal Revenue	\$	\$	\$
Total Payroll	\$	\$	\$
Pre-Tax Income	\$	\$	\$

SECTION 4: FINANCIAL INSTITUTION INFORMATION (to be completed by financial institution)

FINANCIAL INSTITUTION NAME:

FINANCIAL INSTITUTION ADDRESS:

FEDERAL EIN #:

OFFICER/ CONTACT PERSON(S):

PHONE NUMBERS(S):

FAX NUMBER(S):

EMAIL ADDRESS:

IS LOAN WITHIN LENDER'S LEGAL LENDING LIMIT? YES NO

(If no, please attach explanation)

REGULATORY ID: (IF FDIC INSURED, PROVIDE RSSD #; IF FEDERALLY INSURED CREDIT UNION, PROVIDE CHARTER #; IF CDFI PROVIDE CDFI CERTIFICATION #)

WHY IS THE LOAN GUARANTEE NEEDED?

SECTION 5: CONTINGENCIES/DISCLOSURES

LIST ANY CO-SIGNER(S) OR GUARANTOR(S) ON ANY PRESENT LOANS:

LIST ALL LITIGATION PENDING ON OWNER OR COMPANY:

LIST ALL BANKRUPTCY OR INSOLVENCY PROCEEDINGS INVOLVING OWNER OR COMPANY:

ARE YOU (OWNER) PRESENTLY UNDER INDICTMENT, PAROLE OR PROBATION? NO YES (Explain. Use additional sheets.)

HAVE YOU BEEN CHARGED OR ARRESTED FOR ANY CRIMINAL OFFENSE? NO YES (Explain. Use additional sheets.)

HAVE YOU BEEN CONVICTED OF ANY CRIMINAL OFFENSE? NO YES (Explain. Use additional sheets.)

ARE THERE ANY PENDING JUDGMENTS OR TAX LIENS AGAINST THE COMPANY OR YOURSELF? NO YES (Explain. Use additional sheets.)

SECTION 6: APPLICATION CERTIFICATION

I/We certify that all information contained in this statement/application, and all other documents referred to herein are true, correct and complete to the best of my/our knowledge; and this information and application is being submitted so that Louisiana Economic Development Corporation (LEDC) can elect either to guarantee or not to guarantee a loan to me/us with a lending institution. I/We agree to pay the cost of any credit reports, surveys, title or mortgage examinations, appraisals, etc., that are necessary for consideration of this application. This authorizes LEDC to verify any information obtained from any source named in the application and retain the application form whether or not it is approved. The LEDC is authorized to receive additional credit information, ask and/or answer questions on credit experience with the applicant(s). The undersigned hereby authorize(s) LEDC to inquire into any outstanding tax liabilities of applicant(s) and hereby authorize(s) any taxing authorities, whether federal, state or local, to release information to LEDC concerning any outstanding liabilities of applicant(s).

This statement authorizes the LEDC to verify any information obtained from any source named in the application/business plan and retain the application/business plan whether approval is granted or not. The LEDC is also authorized to receive additional credit information from local credit bureau(s).

I/We also certify that all taxes, either personal or business, or associated with any business, either previously or currently owned, are paid in full and are current.

All business, financial and proprietary records, information, data or research work-product reflecting written memorialization or oral information relating to the business practices of such person, firm or corporation, which is solicited from or communicated by such private person, firm or corporation for the purpose of facilitating the public purpose of said LEDC is private and confidential information, and the undersigned private person, firm or corporation communicates such information with the expectation and on the condition that it be used and maintained on a confidential basis only, and not be disclosed to any unauthorized person or persons, as provided by Louisiana law.

SIGNATURE/INDIVIDUALLY (BUSINESS REP)

DATE

SIGNATURE/INDIVIDUALLY (LENDER)

DATE

FINANCIAL INSTITUTION REPRESENTATIVE

DATE

NAME OF ENTITY, IF APPLICANT IS LEGAL ENTITY

DATE

SIGNATURE OF PRESIDENT OR AUTHORIZED PERSON**

DATE

Attach a Copy of Resolution of Board of Directors granting authority for signature on form.

SSBCI Borrower Use of Proceeds and Conflict of Interest Certification

Funds from the State Small Business Credit Initiative (SSBCI) may only be used for certain purposes and in circumstances where the applicable conflict of interest standards are satisfied.

Legal name of borrower ☐ : _____

The borrower hereby certifies the following to the lender:

1. The loan proceeds will be used solely for a business purpose. A business purpose includes, but is not limited to, start-up costs; working capital; franchise fees; and acquisition of equipment, inventory, or services used in the production, manufacturing, or delivery of a business's goods or services, or in the purchase, construction, renovation, or tenant improvements of an eligible place of business that is not for passive real estate investment purposes. SSBCI funds may be used to purchase any tangible or intangible assets except goodwill. The term "business purpose" excludes acquiring or holding passive investments in real estate; the purchase of securities except as permitted in certification 2.d below; and lobbying activities (as defined in Section 3(7) of the Lobbying Disclosure Act of 1995, P.L. 104-65, as amended (2 U.S.C. § 1602(7))).
2. The loan proceeds will not be used to:
 - a. repay delinquent federal or jurisdiction income taxes unless the borrower or investee has a payment plan in place with the relevant taxing authority;
 - b. repay taxes held in trust or escrow (e.g., payroll or sales taxes);
 - c. reimburse funds owed to any owner, including any equity investment or investment of capital for the business's continuance; or
 - d. purchase any portion of the ownership interest of any owner of the business, except for the purchase of an interest in an employee stock ownership plan qualifying under section 401 of Internal Revenue Code, worker cooperative, or related vehicle, provided that the transaction results in the employee stock ownership plan or other employee-owned entity holding a majority interest (on a fully diluted basis) in the business.
3. The borrower is not:
 - a. a business engaged in speculative activities that profit from fluctuations in price, such as wildcatting for oil and dealing in commodities futures, unless those activities are incidental to the regular activities of the business and part of a legitimate risk management strategy to guard against price fluctuations related to the regular activities of the business or through the normal course of trade;¹

- b. a business that earns more than half of its annual net revenue from lending activities, unless the business is (1) a CDFI that is not a depository institution or a bank holding company, or (2) a Tribal enterprise lender that is not a depository institution or a bank holding company;
- c. a business engaged in pyramid sales, where a participant's primary incentive is based on the sales made by an ever-increasing number of participants;
- d. a business engaged in activities that are prohibited by federal law or, if permitted by federal law, applicable law in the jurisdiction where the business is located or conducted (this includes businesses that make, sell, service, or distribute products or services used in connection with illegal activity, unless such use can be shown to be completely outside of the business's intended market); this category of businesses includes direct and indirect marijuana businesses, as defined in Small Business Administration (SBA) Standard Operating Procedure (SOP) 50 10 6;² or
- e. a business deriving more than one-third of gross annual revenue from legal gambling activities, unless the business is a Tribal SSBCI participant, in which case the Tribal SSBCI participant is prohibited from using SSBCI funds for gaming activities, but is not restricted from using SSBCI funds for non-gaming activities merely due to an organizational tie to a gaming business.³ For purposes of Tribal SSBCI programs, "gaming activities" includes only "class II gaming" and "class III gaming" as these terms are defined under the Indian Gaming Regulatory Act (IGRA), 25 U.S.C. § 2703.

For a borrower participating in a loan/credit program:

- 4. The borrower is not:
 - a. an executive officer, director, or principal shareholder of the lender;
 - b. a member of the immediate family of an executive officer, director, or principal shareholder of the lender; or
 - c. a related interest or immediate family member of such an executive officer, director, or principal shareholder of the lender.

For the purposes of the above conflict of interest certification, the terms "executive officer," "director," "principal shareholder," "immediate family," and "related interest" refer to the same relationship to the lender as the relationships described in 12 C.F.R. part 215.

The undersigned is an authorized representative of the borrower

Signature: _____

Name: _____

Title: _____

Date: _____

¹ A construction loan permitted under the guidance on passive real estate investment in the SSBCI Capital Program Policy Guidelines will not be considered a speculative business for purposes of SSBCI.

² See chapter 3.A.8.b of SBA SOP 50 10 6 (effective October 1, 2020), which specifies the following with respect to marijuana-related businesses: "Because federal law prohibits the distribution and sale of marijuana, financial transactions involving a marijuana-related business would generally involve funds derived from illegal activity. Therefore, businesses that derive revenue from marijuana-related activities or that support the end-use of marijuana may be ineligible for SBA financial assistance."

³ Under this standard, a gaming Tribal enterprise could apply for SSBCI funds for a new gas station, for example, even if the Tribal enterprise's revenues from gaming were greater than 33 percent.

SSBCI Lender Use of Proceeds and Conflict of Interest Certification

Funds from the State Small Business Credit Initiative (SSBCI) may only be used for certain purposes and in circumstances where the applicable conflict of interest standards are satisfied.

Legal name of lender ☐ : _____

The lender hereby certifies the following to the participating jurisdiction:

1. The SSBCI-supported loan is not being made in order to place under the protection of the approved program prior debt that is not covered under the approved program and that is or was owed by the borrower to the lender or to an affiliate of the lender.
2. If the SSBCI-supported loan is a refinancing, it complies with all applicable SSBCI restrictions and requirements in Sections VII.f and VIII.f of the SSBCI Capital Program Policy Guidelines regarding refinancing and new extensions of credit, including that the SSBCI-supported loan is not a refinancing of a loan previously made to the borrower by the lender or an affiliate of the lender.
3. The lender is not attempting to enroll any portion of an SBA-guaranteed loan.

The undersigned is an authorized representative of the lender

Signature: _____

Name: _____

Title: _____

Date: _____

SSBCI Sex Offender Borrower Certification

Under the State Small Business Credit Initiative (SSBCI), borrowers must certify that their principals have not been convicted of a sex offense against a minor.

Legal name of borrower ☐: _____

The borrower hereby certifies the following to the participating jurisdiction:

No principal of the entity listed above has been convicted of a sex offense against a minor (as such terms are defined in 34 U.S.C. § 20911). For the purposes of this certification, “principal” means the following: if a sole proprietorship, the proprietor; if a partnership, each partner; if a corporation, limited liability company, association, development company, or other entity, each director, each of the five most highly compensated executives, officers, or employees of the entity, and each direct or indirect holder of 20 percent or more of the ownership stock or stock equivalent of the entity.

The undersigned is an authorized representative of the borrower.

Signature: _____

Name: _____

Title: _____

Date: _____

SSBCI Sex Offender Lender Certification

Under the State Small Business Credit Initiative (SSBCI), lenders must certify that their principals have not been convicted of a sex offense against a minor.

Legal name of lender ☐: _____

The lender hereby certifies the following to the participating jurisdiction:

No principal of the entity listed above has been convicted of a sex offense against a minor (as such terms are defined in 34 U.S.C. § 20911). For the purposes of this certification, “principal” means the following: if a sole proprietorship, the proprietor; if a partnership, each partner; if a corporation, limited liability company, association, development company, or other entity, each director, each of the five most highly compensated executives, officers, or employees of the entity, and each direct or indirect holder of 20 percent or more of the ownership stock or stock equivalent of the entity.

The undersigned is an authorized representative of the lender.

Signature: _____

Name: _____

Title:

Date: _____

**SSBCI Borrower Certification Related to Business Enterprises Owned and Controlled by
Socially and Economically Disadvantaged Individuals
(SEDI-Owned Businesses)**

This transaction is supported with funding provided through the State Small Business Credit Initiative (SSBCI), a federal program that supports small business lending and investment programs in states, the District of Columbia, territories, and Tribal governments (collectively known as participating jurisdictions). SSBCI programs are designed to expand access to capital, promote economic resiliency, and create new jobs and economic opportunity. SSBCI provides funding for participating jurisdictions to support businesses owned and controlled by socially and economically disadvantaged individuals (SEDI-owned businesses).¹ This certification provides documentation that an SSBCI loan or investment supported a SEDI-owned business. The information collected from this certification can only be used for purposes of the SSBCI program and must not be used for any other purposes (e.g., marketing, sale to third parties). The information collected must also not be used in a manner that violates any applicable anti-discrimination laws, including, but not limited to, the laws specified in Section IX.b of the Capital Program Policy Guidelines (Compliance with Civil Rights Requirements).

The borrower is not required to provide this certification. The borrower may identify all categories in groups (1) through (3) below that apply, including all subcategories in group (1) that apply.

Legal name of borrower ☐ : _____

The borrower hereby certifies to the lender that it is a:

1. Business enterprise that is owned and controlled² by individuals who have had their access to credit on reasonable terms diminished as compared to others in comparable economic circumstances, due to their:
 - ☐ membership of a group that has been subjected to racial or ethnic prejudice or cultural bias within American society;
 - ☐ gender;
 - ☐ veteran status;
 - ☐ limited English proficiency;
 - ☐ disability;
 - ☐ long-term residence in an environment isolated from the mainstream of American society;
 - ☐ membership of a federally or state-recognized Indian Tribe;
 - ☐ long-term residence in a rural community;
 - ☐ residence in a U.S. territory;
 - ☐ residence in a community undergoing economic transitions (including communities impacted by the shift towards a net-zero economy or deindustrialization); or
 - ☐ membership of another underserved community.³

¹ SSBCI funds count toward fulfilling the “expended for” requirement for the \$1.5 billion SEDI allocation and toward qualifying for initial eligible amounts under the \$1.0 billion SEDI incentive allocation if the SSBCI funds have been expended for loans, investments, or other credit or equity support to any of the four groups of businesses set forth in Section IV.a of the SSBCI Capital Program Policy Guidelines. While a participating jurisdiction may reasonably identify group (4) businesses (i.e., those located in Community Development Financial Institution (CDFI) Investment Areas) based on businesses’ addresses from the relevant loan, investment, and credit or equity support applications, certification is required with regard to groups (1) through (3).

² The term “owned and controlled” means, if privately owned, 51 percent is owned by such individuals; if publicly owned, 51 percent of the stock is owned by such individuals; and in the case of a mutual institution, a majority of the board of directors, account holders, and the community of which the institution services is predominantly comprised of such individuals.

2. ☐ Business enterprise that is owned and controlled by individuals whose residences are in CDFI Investment Areas, as defined in 12 C.F.R. § 1805.201(b)(3)(ii).⁴

Individual(s)’ Address(es) in CDFI Investment Areas:

3. ☐ Business enterprise that will build, open, or operate a location in a CDFI Investment Area, as defined in 12 C.F.R. § 1805.201(b)(3)(ii).

Business Address in CDFI Investment Area:

The undersigned is an authorized representative of the borrower.

Signature: _____

Name: _____

Title: _____

Date: _____

³ “Underserved communities” are populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life, as exemplified by the list in the definition of equity. Equity is consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.

⁴ Treasury has provided a mapping tool for the borrower or investee to use to identify whether the relevant address is in a CDFI Investment Area at <https://home.treasury.gov/policy-issues/small-business-programs/state-small-business-credit-initiative-ssbci/2021-ssbci/cdfi-fund-investment-areas>. For each calendar year, Treasury will use the list of CDFI Investment Areas identified by the CDFI Fund as of January 1 of the calendar year. If the CDFI Fund’s list is updated during that calendar year, the new list will not be adopted for purposes of SSBCI until the next calendar year, thus providing advance notice to jurisdictions. Further, Treasury has determined that American Samoa, Guam, the Northern Mariana Islands, and the U.S. Virgin Islands in their entirety constitute CDFI Investment Areas for purposes of the SSBCI, because each of these territories has a poverty rate of at least 20 percent.

SSBCI Privacy Notice and Privacy Act Statement

Privacy Notice:

Information from this collection will be shared with the U.S. Department of the Treasury (Treasury). Treasury has published a Privacy and Civil Liberties Impact Assessment that describes what Treasury will do with the information your business provides in this application. It can be found on the Treasury [website](#). If you have any questions about this document, please email Privacy@Treasury.gov.

Privacy Act Statement for Sole Proprietorships:

The Privacy Act of 1974 (Privacy Act) protects certain information that the federal government has about “individuals” (United States citizens and lawfully admitted permanent residents). The Privacy Act does not generally apply to businesses, but some federal courts have found that this law applies to sole proprietors (they are deemed “individuals” under the Privacy Act). If you, as the applicant, are a sole proprietor, you may have rights under the Privacy Act.

Authority: Small Business Jobs Act of 2010 (SBJA), Title III, 12 U.S.C. § 5701 et seq., *as amended by* the American Rescue Plan Act of 2021 (ARPA), section 3301; Executive Order No. 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, 86 Fed. Reg. 7009 (January 25, 2021); and Interim Final Rule, State Small Business Credit Initiative; Demographics-Related Reporting Requirements, 87 Fed. Reg. 13628 (March 10, 2022).

Purpose: Information from this collection will be shared with Treasury. This information will be shared with Treasury so it can conduct oversight to ensure compliance with federal law, including requirements related to nondiscrimination and nondiscriminatory uses of federal funds. Treasury also receives this information (including any demographic information provided) to comply with reporting requirements under the authorities listed above and to advance fairness and opportunity in underserved communities in the allocation of federal resources.

Routine Uses: The information you furnish may be shared in accordance with the routine uses outlined in Treasury .013, Department of the Treasury Civil Rights Complaints and Compliance Review Files; Treasury .015, General Information Technology Access Account Records; and Treasury .017, Correspondence and Contact Information. For example, one routine use under Treasury .013 is to disclose pertinent information to appropriate agencies when Treasury becomes aware of a potential violation of civil or criminal law. Under this routine use, Treasury may disclose demographic information to the appropriate agencies if Treasury becomes aware of a violation of applicable antidiscrimination laws. More information about this and other routine uses can be found in the System of Records Notices (SORNs) listed above, which are posted on Treasury’s [website](#).

Disclosure: Providing this information is voluntary. However, failure to furnish the requested information (except for the demographic information) may result in the denial of your application. Providing demographic information is optional. If you decline to provide this information, it will not adversely affect your application.

SSBCI Form for Demographics-Related Data

Legal name of borrower : _____

This transaction is supported with funding provided through the State Small Business Credit Initiative (SSBCI), a federal program that supports small business lending and investment programs in states, the District of Columbia, territories, and Tribal governments (collectively, “participating jurisdictions”). SSBCI programs are designed to expand access to capital, promote economic resiliency, and create new jobs and economic opportunity.

Filling out this form and providing demographic information is optional; applicants are not required to provide the requested information but are encouraged to do so. The entity collecting this information cannot discriminate on the basis of whether an applicant provides this information, or based on any information provided on this form. If you decline to provide this information, it will not adversely affect your application.

The demographics-related information collected can only be used for purposes of the SSBCI program and must not be used for any other purposes (e.g., marketing, sale to third parties). The information collected must also not be used in a manner that violates any applicable anti-discrimination laws, including, but not limited to, the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. § 2000d-1 et seq., and Treasury’s implementing regulations, 31 C.F.R. part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. § 1681 et seq., and Treasury’s implementing regulations, 31 C.F.R. part 28; the Age Discrimination Act of 1975, 42 U.S.C. § 6101 et seq., and Treasury’s implementing regulations at 31 C.F.R. part 23.

If you believe you were discriminated against in connection with the provision of the information provided on this form, contact: Director, Office of Civil Rights and Diversity, U.S. Department of the Treasury, 1500 Pennsylvania Ave, N.W., Washington, DC 20220, or by email at crcomplaints@treasury.gov.

PAPERWORK REDUCTION ACT NOTICE - OMB Control Number 1505-0227

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

Applicants are encouraged to answer all of the questions below.

This information is being collected to help ensure that communities' small business credit needs are being fulfilled and allow SSBCI to analyze the populations that SSBCI funding is benefiting.

1. Minority-owned or controlled business status			
For purposes of this form, <u>minority individual</u> means a natural person who identifies as American Indian or Alaska Native; Asian American; Black or African American; Native Hawaiian or Other Pacific Islander; Hispanic or Latino/a; or one or more than one of these groups.			
For purposes of this form, an applicant is a <u>minority-owned or controlled business</u> if the business meets one or more of the following: (1) if privately owned, 51 percent or more is owned by minority individuals; (2) if publicly owned, 51 percent or more of the stock is owned by minority individuals; (3) in the case of a mutual institution, a majority of the board of directors, account holders, and the community which the institution services is predominantly comprised of minority individuals; or (4) one or more minority individuals have the power to exercise a controlling influence over the business.			
Is the applicant a minority-owned or controlled business?	D Yes	D No	D Prefer not to respond
2. Women-owned or controlled business status			
For purposes of this form, an applicant is a <u>women-owned or controlled business</u> if the business meets one or more of the following: (1) if privately owned, 51 percent or more is owned by females; (2) if publicly owned, 51 percent or more of the stock is owned by females; (3) in the case of a mutual institution, a majority of the board of directors, account holders, and the community which the institution services is predominantly comprised of females; or (4) one or more individuals who are females have the power to exercise a controlling influence over the business.			
Is the applicant a women-owned or controlled business?	D Yes	D No	D Prefer not to respond
3. Veteran-owned or controlled business status			
For purposes of this form, an applicant is a <u>veteran-owned or controlled business</u> if the business meets one or more of the following: (1) if privately owned, 51 percent or more is owned by veterans; (2) if publicly owned, 51 percent or more of the stock is owned by veterans; (3) in the case of a mutual institution, a majority of the board of directors, account holders, and the community which the institution services is predominantly comprised of veterans; or (4) one or more individuals who are veterans have the power to exercise a controlling influence over the business.			
Is the applicant a veteran-owned or controlled business?	D Yes	D No	D Prefer not to respond

Each principal owner of the applicant is encouraged to answer the questions below.

This information is being collected to help ensure that communities' small business credit needs are being fulfilled and allow SSBCI to analyze the populations that SSBCI funding is benefiting.

For purposes of this form, a principal owner of the applicant is a natural person who, directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25 percent or more of the equity of the business. If a trust owns, directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, 25 percent or more of the equity interests of the business, the trustee is a principal owner.

For each principal owner of the applicant, indicate which of the following categories the principal owner identifies with. Submit a separate copy of this table for each principal owner of the applicant (up to four).

1. Ethnicity

☐ Hispanic or Latino/a

☐ Not Hispanic or Latino/a

☐ Prefer not to respond

2. Race (select all that apply)

☐ American Indian or Alaska Native

☐ Asian (Other)

☐ Asian

☐ Black or African American

☐ Indian

☐ Native Hawaiian or Other Pacific Islander

☐ Chinese

☐ Guamanian or Chamorro

☐ Filipino

☐ Native Hawaiian

☐ Japanese

☐ Samoan

☐ Korean

☐ Pacific Islander (Other)

☐ Vietnamese

☐ White

☐ Prefer not to respond

3. Middle Eastern or North African Ancestry

☐ Middle Eastern or North African

☐ Not Middle Eastern or North African

☐ Prefer not to respond

4. Gender

☐ Female

5. Sexual Orientation

☐ Gay or lesbian

☐ Male

☐ Bisexual

☐ Nonbinary

☐ Straight, that is, not gay, lesbian, or bisexual

☐ Prefer to self-describe:

☐ Something else

☐ Prefer not to respond

☐ Prefer not to respond

6. Veteran Status

☐ Veteran

☐ Non-veteran

☐ Prefer not to respond